

Safeguarding Policy (Children & Vulnerable Adults)

Much of our work is carried out in occupied homes, sheltered and supported housing and other settings where we may come into contact with children and vulnerable adults. SparkTricity Ltd is committed to protecting their welfare and acting promptly on any concern.

Our commitment

- All operatives are DBS checked and briefed on appropriate conduct in occupied and residential settings.
- Our staff wear ID, behave professionally and respectfully, and never enter a property without authorisation.
- Staff are made aware of how to recognise possible signs of abuse, neglect or someone at risk.
- Concerns are taken seriously, recorded and reported without delay.

Reporting a concern

Any employee or contractor who has a safeguarding concern must report it immediately to the Managing Director (the designated safeguarding contact), who will decide on the appropriate action. Where a child or adult is believed to be at immediate risk of harm, the emergency services (999) and/or the relevant local authority safeguarding team will be contacted.

Confidentiality

Information is shared only with those who need to know in order to protect the individual concerned, in line with our data protection obligations.

Signed (digitally signed): Manjit S. Tamber, Managing Director, SparkTricity Ltd

Reviewed: December 2025 · Next review: December 2026