

Lone Working Policy

SparkTricity Ltd recognises that some of our work — surveys, inspections, small works and call-outs — may be carried out by an operative working alone. We are committed to ensuring that lone workers are not put at greater risk than other employees.

Our approach

- Lone working is risk-assessed before it takes place, and high-risk tasks are not carried out alone.
- Lone workers carry a charged mobile phone and follow agreed check-in / check-out arrangements with their manager.
- Operatives are trained to assess their surroundings and to withdraw from any situation that feels unsafe.
- Particular care is taken when working in occupied homes and with members of the public.
- Emergency procedures and contact numbers are made known to all lone workers.

Responsibilities

Managers ensure suitable risk assessments and communication arrangements are in place. Lone workers are responsible for following procedures, maintaining contact and reporting concerns or incidents promptly.

Signed (digitally signed): Manjit S. Tamber, Managing Director, SparkTricity Ltd

Reviewed: December 2025 · Next review: December 2026